

National SAM Project

Team: _____ Date _____

Five time-intensive management tasks: **Who is the first responder?**

TASK	Never the Principal (3)	Rarely the Principal (2)	Sometimes the principal (1)	Usually the Principal (0)	Name of the designated First Responder?
Student supervision, non instructional areas of the school					
Student discipline, behavior management					
Supervision of non-teaching school staff					
School facilities: maintenance, scheduling, cleaning					
Interaction with parents on non-instructional matters					

13-15 points Best! You are right where you need to be as SAM/Principal team.

9-12 points Good! You are making progress.

0-8 points Oh no! Rethink who is the first responder for these time-intensive management tasks.